

**MINUTES
CHELSEA AREA FIRE AUTHORITY
REGULAR BOARD MEETING**

December 17, 2019
City of Chelsea Counsel Chambers
311 S. Main Street Chelsea, Michigan

Call to Order: Meeting called to order at 9:00 AM by Chairman Osborne.

Pledge of Allegiance

Quorum: Members present: Osborne, Demske, Feeney, Koseck, alternate Howdyshell and Chief Arbini.

Members absent: Maier

Public Comment: Chief Arbini introduced our two newest firefighters: Steve Walters from the Ann Arbor Township Fire Department and Jeff Fall from the Jackson Fire Department.

Approval of Regular Agenda: Motion by Feeney, seconded by Koseck to approve the regular agenda. Carried unanimously.

Consent Agenda: Motion by Feeney, seconded by Koseck to approve the Consent Agenda. Carried unanimously.

- A. Approval of Minutes
- B. Approval of Invoices
- C. Review of Treasurers Report

Chief's Report: Chief Arbini presented his report.

- A. Monthly Report November/December
- B. Training Schedule
- C. Incident Statistics

Unfinished Business:

- A. Restated Articles of Incorporation – Osborne briefed on the current status.
- B. Fire Station Lease Agreements – Osborne briefed about his recent meetings with Lyndon and Lima and his upcoming meeting with Chelsea.
- C. Chief's Annual Review – Motion by Feeney, seconded by Koseck to move to closed session to discuss the chief's annual review. Moved to closed session at 9:19 AM. Moved back to open session at 9:25 AM. Motion by Howdyshell, seconded by Feeney to accept the Chief's Annual Review as presented. Carried unanimously. Motion by Feeney, seconded by Howdyshell to adopt the official form for the chief's annual review. Carried unanimously.

New Business:

None

Reports:

- A. Chairman – Firefighters are doing bell ringing for the Salvation Army and collecting food for Faith in Action on Saturday December 21st at Polly's Market in Chelsea.
- B. Vice Chairman – no report
- C. Secretary – no report
- D. Treasurer – no report
- E. Trustees – no report

Announcements: The annual board meeting and next regular CAFA monthly board meeting will begin at 9:00 AM on January 21, 2020 at the Chelsea City Council Chambers.

Final Public Comment: None

Adjournment: Motion by Koseck, seconded by Feeney to adjourn at 9:30 AM. Carried unanimously.

Minutes submitted by Tom Demske - Secretary